

### **ROBERT L. DANIELS SCHOLARSHIP PROGRAM**

*A Scholarship Program of the Community Foundation for Southeast Michigan*

#### **SUMMARY**

The purpose of the Robert L. Daniels Scholarship is to provide educational scholarship support to graduates of Chelsea High School. An annual award of \$2,000 is made.

The scholarship materials are available in the counseling Office of Chelsea High School and also available on the Community Foundation for Southeast Michigan website at [cfsem.org/apply/scholarships/scholarship-opportunities](http://cfsem.org/apply/scholarships/scholarship-opportunities).

The application deadline for this scholarship program is **April 1** each year.

#### **BACKGROUND**

The Chelsea Community Foundation established this scholarship to support the graduates of Chelsea High School as a tribute to the memory of Robert (Bob) L. Daniels, a founding member of the Foundation. Mr. Daniels was an active member of the Chelsea Community. He served as mayor in 1961, was a member of the Chelsea School Board for five years, and was an advocate and volunteer for the Chelsea District Library, Chelsea First United Methodist Church, and Spaulding for Children. Mr. Daniels was a graduate of Chelsea High School, earned his Bachelor's Degree in Business from the University of Michigan, and went on to become president of Chelsea Lumber Company.

#### **WHO MAY APPLY?**

Seniors who are on track to graduate from Chelsea High School.

Dependents of employees of the Community Foundation for Southeast Michigan, members of the Board of Trustees of the Foundation, the Advisory Committee of the Chelsea Community Foundation as well as dependents of employees of Chelsea High School, dependents of the Chelsea School District and dependents of the scholarship selection committee are ineligible for scholarship consideration.

#### **WHAT ARE THE CRITERIA FOR SELECTION?**

- Plans to pursue a post-secondary education in the building trades or building technology
- Will enroll in a full- or part-time degree program at a vocational school or at a college or university that is tax-exempt under 501 (c) (3) of the Internal Revenue Code of 1986, as amended
- Demonstrates leadership and character through extra-curricular activities, volunteer involvement and work experience in school and in the community
- All awards will be made without regard to race, creed, color, religion, national origin, sexual orientation or sexual identification.

#### **WHAT ARE THE AWARD CONDITIONS?**

- Application or acceptance as a full- or part-time student at an accredited and tax-exempt educational institution in the United States pursuing a building trades or building technology curriculum.
- If an award recipient withdraws from the educational institution, the award will be cancelled and the unspent portion will be returned to the Community Foundation.

## AWARD CONDITIONS, CONTINUED

- If a recipient chooses to enroll at a different educational institution than originally indicated, he she may use the scholarship at any of the other public or private colleges or universities that are tax exempt under 501(c)(3) of the Internal Revenue Code. The student must maintain a building trades or building technology curriculum.
- All Robert L. Daniels Scholarship winners are required to submit an official academic transcript at the end of their year of award.

## HOW WILL SCHOLARSHIP AWARD PAYMENTS BE MADE?

- Award payments will be made to the Financial Aid Office, or its equivalent, of the educational institution in the name of the educational institution. Payments are limited to tuition and fees, books and supplies and room and board expense.
- Award payments will be made as soon as the (1) recipient has signed and returned the Terms of Grant Agreement to the Community Foundation, (2) the recipient has notified the Community Foundation of the eligible university in which he/she plans to enroll, (3) the university has verified enrollment and (4) the university has verified that it will not reduce previously awarded grant/scholarship aid as a result of this award, unless required by federal or state law.
- Awards are subject to state and federal income guidelines.

## ARE AWARDS RENEWABLE?

The Robert L. Daniels Scholarship is a one-time award.

## HOW DO I APPLY?

- Get the Scholarship Application Form from the Counseling Office at Chelsea High School or from the "Common Forms for Applicants" at [cfsem.org/apply/scholarships/scholarships-opportunities](http://cfsem.org/apply/scholarships/scholarships-opportunities).
- Complete the Scholarship Application Form and submit it to the Counseling Office at Chelsea High School.
- Also make sure to include your signed personal statement, which should include information about those who have influenced you and your educational and career goals in the building trades or building technology.
- Request the release of your official copy of your high school transcript to the scholarship committee. Your Senior Year Fall grades and standardized test scores must be included on your transcript.
- Request that your counselor or one of your teachers complete the recommendation form on your behalf.
- You are responsible for seeing that all materials are postmarked or submitted to the Counseling Office at Chelsea High School on or before the April 1 deadline.
- Applications that are not complete by the deadline will not be considered.

## IMPORTANT DATES

- **April 1:** Deadline for the receipt of complete scholarship application and supporting materials at Chelsea High School Counseling Office
- **June:** Notification of recipients

If you need additional information or materials, please contact the Community Foundation for Southeast Michigan at 313.961.6675 or [scholarships@cfsem.org](mailto:scholarships@cfsem.org).