

**ENRICO AND MARIE VESPA
SCHOLARSHIP PROGRAM**

A Scholarship Program of the Community Foundation for Southeast Michigan

SUMMARY

The purpose of the Vespa Scholarship Program is to assist the employees and/or immediate custodial dependents of English Gardens Corporation to attend post-secondary educational institutions.

Up to four non-renewable scholarships of \$2,500 will be awarded to students entering college in the fall.

The scholarship materials are available online on the Community Foundation for Southeast Michigan website at cfsem.org/apply.

April 15 is the priority date for applying.

WHO MAY APPLY?

Any currently active employee or the custodial son, daughter or legal dependent of a currently active employee of the English Gardens Corporation may apply. Both full-time and part-time employees must have at least two years of employment with the English Gardens Corporation to be eligible for scholarship participation. Part-time employees, however, must complete a minimum of 500 work hours during the prior year and be an active employee at the time of the April 15 deadline. The employee must also be designated as active by the English Garden Corporation when scholarship awards are made. In addition, the legal custodial dependents of former employees who became disabled or died while still employed at English Gardens are also eligible to apply for scholarship consideration.

Employees of the Community Foundation for Southeast Michigan and their dependents, members of the Community Foundation for Southeast Michigan Board of Trustees and their dependents as well as the members of the Scholarship Advisory Committee and their dependents are ineligible for scholarship consideration.

WHAT ARE THE CRITERIA FOR SELECTION?

- Exemplary leadership and character as demonstrated by extra-curricular activities; volunteer involvement in the school and/or community, and work experience. Special consideration will be given to students who have overcome specific hardships in order to achieve their personal and educational goals.
- Academic honors received, class rank and standardized test scores.
- Application or acceptance as a part- or full-time student at an accredited post-secondary educational certificate/degree program including graduate school. Such institutions must be tax-exempt and educational institutions under the Internal Revenue Code.
- All awards will be made without regard to race, creed, color, religion, national origin or sexual orientation, sexual orientation or sexual identification.

WHAT ARE THE AWARD CONDITIONS?

- No Vespa Scholarship Award will be paid unless the school in which the recipient enrolls agrees not to reduce grant aid previously offered to that student, unless the reduction is required by federal or state law. Scholarship awards may reduce the size of work-study grants or student loans made available by the institution, however.
- If the recipient chooses not to continue in a certificate/ degree program in a particular year, the award will be cancelled and the unspent portion, if any, will be returned to the Foundation.
- The Vespa Scholarship Program does not provide for the systematic renewal of previous scholarship recipients. Prior recipients, however, are allowed to apply for scholarship consideration each year.

ARE THERE AWARD OPTIONS?

If the recipient chooses to take a course or series of courses in a tax-exempt educational institution other than the one to which he/she was originally admitted, or if he/she wishes to transfer to another tax-exempt educational institution, the Vespa Scholarship Award will not be forfeited if the Community Foundation for Southeast Michigan is notified in advance of such a transfer.

HOW WILL SCHOLARSHIP AWARD PAYMENTS BE MADE?

- Award payments will be made to the Financial Aid Office, or its equivalent, of the educational institution in the name of the educational institution. Payments are limited to tuition and fees, books and supplies and room and board expense.
- Award payments will be made as soon as the (1) recipient has signed and returned the Terms of Grant Agreement to the Community Foundation, (2) the recipient has notified the Community Foundation of the eligible university in which he/she plans to enroll, (3) the university has verified enrollment and (4) the university has verified that it will not reduce previously awarded grant/scholarship aid as a result of this award, unless required by federal or state law.
- Awards are subject to state and federal income guidelines.

HOW DO I APPLY?

- Go to cfsem.org/apply to draft and submit your application online.
- April 15 is the priority deadline for applying.

If you need additional information or materials, please contact the Community Foundation for Southeast Michigan at 313.961.6675 or scholarships@cfsem.org.