

GRANTMAKING GUIDELINES

Southeast Michigan Immigrant and Refugee Funder Collaborative 2020 Rapid Response Grantmaking Guidelines

What is the Southeast Michigan Immigrant and Refugee Funder Collaborative?

Formed in 2018, the [Southeast Michigan Immigrant and Refugee Funder Collaborative](#) is an organized, formal structure to collaboratively learn, share, and fund issues that support immigrant and refugee populations in the region. The Collaborative launched after the Community Foundation for Southeast Michigan, The Kresge Foundation and The Skillman Foundation partnered and supported the development of a landscape scan that was completed at the end of 2018, which brought to the forefront the urgency to create an organized philanthropic response to meet the needs of immigrant and refugee communities in southeast Michigan. Since then, the Collaborative has granted \$300,000 to 9 projects supporting immigrant and refugee communities in the region.

Who are we?

To catalyze local investment and respond to urgent need, Grantmakers Concerned with Immigrants and Refugees (GCIR), a national affinity group of funders, made an investment in southeast Michigan that required a local match – which was met and exceeded. Currently, the Collaborative Fund includes the following funders: GCIR, CFSEM, Ford Foundation, and The Kresge Foundation.

Due to this first of its kind partnership in southeast Michigan, this effort is now part of a larger, national network of similar collaboratives, which includes 24 collaboratives in 19 states, called [Delivering on the Dream \(DOTD\)](#). This formalized, national linkage with our peers provides a platform for shared learning opportunities that can be applied locally. All GCIR collaborative sites are poised to implement immigration relief and advance integration into American society in the longer term.

What will the 2020 rapid response grantmaking fund?

The Southeast Michigan Immigrant and Refugee Funder Collaborative recognizes that many nonprofit organizations in our region are experiencing a surge in demand for services in response to current crises facing our communities. **Our priority for the 2020 rapid response grantmaking program is to respond to immigrant and refugee communities' unique needs, specifically for COVID-19 relief efforts and/or racial equity initiatives.** Projects may fall within any of the following categories:

- Advocacy and Organizing
- Capacity Building and Immigrant Leadership Development
- Civic Engagement
- Communications and Narrative Change Strategies
- Cross-Sector Movement Building
- Direct Crisis Response
- Human Services
- Immigration Legal Services
- Mental Health and Well-Being
- Outreach, Education and Know Your Rights

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Who is eligible to apply?

- Applicant organizations must be a 501(c)(3) tax-exempt nonprofit organization in good standing with the IRS and have a financial audit, financial review or a filed Form 990.
- Applicant organizations must be located in and/or serve the 7 counties in southeast Michigan (Wayne, Oakland, Macomb, Washtenaw, Livingston, St. Clair, Monroe) and have a clear mission that addresses needs of immigrant and/or refugee communities.
- Applicant organizations must demonstrate knowledge of the immediate needs facing the immigrant and/or refugee communities they serve and how a grant of \$2,000 - \$10,000 will enhance their efforts to provide timely community relief in response to COVID-19 and/or racial inequities facing these communities.
- *Current grantees of the Southeast Michigan Immigrant and Refugee Funder Collaborative are eligible to apply for this round of funding*

2020 Grantmaking Timeline

- **June 23:** Applications open
- **July 10:** Deadline to register. All applicants must register in Fluxx, the Community Foundation for Southeast Michigan's online grant portal in order to begin an application. Registrations may require up to 5 business days to be processed.
- **July 21:** Applications due by 5 p.m.
- **August 14:** Grantee award and decline notifications will be sent
- **August 28:** Grant payments will be disbursed
- **Mid-September:** Public announcement of grants will be made

Grant periods can begin on August 14, 2020 and can end no later than February 28, 2021.

How to Apply

Applications will be accepted online through the Community Foundation's Fluxx portal. *If you do not have a registered account, please follow [this link](#) to register before you begin your application.*

The application can be found [here](#). Once in Fluxx, scroll to "Initiative" where you can select the appropriate application type. The application includes space to answer the following questions:

- Requested amount (between \$2,000 and \$10,000)
- Identify which one (or more) of the following issue areas that is/are addressed by your effort:
 - Advocacy and Organizing
 - Capacity Building and Immigrant Leadership Development
 - Civic Engagement
 - Communications and Narrative Change Strategies
 - Cross-Sector Movement Building
 - Direct Crisis Response
 - Human Services
 - Immigration Legal Services
 - Mental Health and Well-Being

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- Outreach, Education and Know Your Rights
- Other (please explain)
- Briefly describe your target population. (150 words max)
- Identify the geographies that will be served by the proposed project. (150 words max)
- Does your staff and/or your board reflect the community you serve? Please briefly explain. (100 words max)
- Is your top leader (Executive Director, Board President, etc.) an immigrant and/or person of color?
- Briefly describe the immediate needs of the immigrant and/or refugee community/communities you serve specific to COVID-19 and/or racial inequities. (250 words max).
- Briefly describe how rapid response funds would be used (250 words max). [You will also have space to enter line item values into an existing budget template within the application.]
- Briefly describe how immigrants and/or refugees will have ownership in the grant-funded activities. (200 words max.)

Required attachments:

1. Certified financial audit, financial review or Form 990
2. Board List with Affiliations
3. Operating budget for current fiscal year
4. IRS 501(c)(3) federal tax-exemption letter
5. Optional:
 - a. Organization Diversity Policy
 - b. Annual Report

Reporting guidelines will be distributed with grant awards.

Selection Process

The [Southeast Michigan Immigrant and Refugee Funder Collaborative](#) includes the following funders: [Community Foundation for Southeast Michigan](#), [Grantmakers Concerned with Immigrants and Refugees](#), [Ford Foundation](#) and [The Kresge Foundation](#).

The Fund is housed at the Community Foundation for Southeast Michigan, a multi-faceted, full-service philanthropic organization leading the way to positive change in southeast Michigan. We promote and facilitate community philanthropy in seven counties in southeast Michigan: Wayne, Oakland, Macomb, Monroe, Washtenaw, Livingston and St. Clair, and we help donors invest in organizations they care about — locally and nationwide.

Final grant recommendations will be made by a committee of the Southeast Michigan Immigrant and Refugee Funder Collaborative, with approval by the Community Foundation for Southeast Michigan.

Contact

Surabhi Pandit, Senior Program Officer, CFSEM at spandit@cfsem.org or 313-961-6675